JUNE 1, 2023 - MAY 31, 2024

Serving groups, conferences, retreats, reunions and celebrations since 1969



SNOW MOUNTAIN RANCH Group Planning Guide



Snow Mountain Ranch is the place for bringing together family and friends.

Inside you'll find helpful information on planning your stay, group activities, meal options and forms you'll need to complete prior to your stay.

ymcarockies.org



Our Mission: YMCA of the Rockies puts Christian principles into practice through programs, staff and facilities in an environment that builds healthy spirit, mind and body for all.

CONTACT INFORMATION

Telephone: 970-887-2152 Extensions:

Conference Office	x4127
Food Service	x1701
Program Department	x4135
Nordic Center	x4173

Fax: 970-887-8964

Please include a cover sheet.

E-mail

Conference Office smrconference@ymcarockies.org

SHIPPING FOR YOUR EVENT FedEx | UPS

Snow Mountain Ranch–YMCA of the Rockies Group Name | Arrival Date Contract/Booking No. ATTN: Conference Department 1101 County Road 53, Granby, CO 80446

U.S. Postal Service

Snow Mountain Ranch–YMCA of the Rockies Group Name | Arrival Date Contract | Booking No. ATTN: Conference Department PO BOX 169, Winter Park, CO 80482

SUBMITTING CONTRACT | DEPOSIT

Contact your group sales representative at 800-777-9622 for instructions on how to return your contract and deposit.

SNOW MOUNTAIN RANCH

Helpful Information

Please plan ahead—lodging, meeting rooms and activities fill up quickly. To ensure that you get the most out of your stay, plan in advance by submitting your Request Forms early.

Our Conference Coordinators are here to help you with planning your itinerary and any special needs such as wheelchair accessible and first-floor rooms. Your group can be divided according to interests and levels, or activities can be planned that the entire group can enjoy. Let your group participants know about their recreational choices and activity opportunities by directing them to **ymcarockies.org/activities**.



Alcohol & Controlled Substances

We do not sell or serve alcoholic beverages, and alcohol is not allowed in common areas. You may bring your own and consume it in your lodge room, cabin or meeting room. However, the use of marijuana and other controlled substances are not allowed anywhere on-site.

Altitude

Snow Mountain Ranch is 8,750 feet above sea level. Give your body time to adjust by limiting physical activity for the first 24 hours. Drink plenty of water and apply sun block often.

Drones

The safety and privacy of our guests is of the highest priority. For that reason we do not allow private or commercial drones to be used in the immediate airspace over Snow Mountain Ranch. Limited use may be allowed when the operator has received written permission from the YMCA of the Rockies. This includes use associated with special events, marketing and in film/photo applications.

Laundry (self-service)

Coin-operated laundry is available on-site for guests. Please see your activity guide for hours and location.

Payment & Cancellations

We accept Visa, MasterCard, Discover, American Express, checks and cash. Please discuss your payment options with your Group Sales Representative during your initial booking. If you are a travel agent, full payment is due 45 days prior to arrival.

Your deadline to cancel reserved rooms, cabins and nights is in your contract. For details, please refer to your contract.

Pets

No pets, with the exception of service animals, are allowed in retreat cabins, meeting rooms, and most lodge rooms. A limited number of Indian Peaks Lodge rooms are pet-friendly and must be reserved in advance. Pet fees apply.

Quiet Hours: 10 PM-7AM

For the comfort of all guests please respect our quiet hours. Courtesy hours are enforced 24 hours.

Signage

Campaign-style yard signs are allowed. Signs <u>may not</u> be taped, pinned or affixed to any YMCA property. Groups are required to remove signage after event. Banners must be pre-approved by YMCA staff.

Transportation

Snow Mountain Ranch does not provide shuttles on or off-site. Please plan your transportation needs prior to your arrival.

Wristbands

Please wear your wristband on the YMCA property so that we can easily identify you and grant you access to our free and affordable activities.



Group Leader Timetable

Group accommodations can be reserved up to TWO YEARS in advance. Call Group Sales at 800–777–9622. Please review your contract for accuracy and record important dates below for easy reference.

1. Upon Making a Reservation

a. Pay Deposit

You will receive a contract via e-mail. To confirm your reservation please initial all pages, sign and return with deposit as directed. Please also return your billing form with your contract; this is particularly important if your group is tax exempt.

2. Six Months Prior to Arrival

a. The group agrees to give YMCA of the Rockies a preliminary program, including updated attendance figures. For details about releasing/adding rooms or the cancelation policy, please refer to your signed contract.

3. Two Months Prior to Arrival

a. Final Cancellation Date

Your deadline to cancel reserved rooms, cabins and nights is in your contract. Failure to meet this deadline will result in forfeiture charges. Please contact the Conference Office to make any adjustments to your lodging reservations. See your contract for cancellation fees.

b. Reservations for Program Activities

Reservations for Program Activities must be made at least 60 days in advance, but can be submitted up to one year in advance. Requests are processed in the order they are received.

4. One Month Prior to Arrival

a. Forms Due

All documents must be submitted to the Conference Offices one month prior to your arrival date if they relate to your group. These documents include your Room Roster (required from all groups other than online groups), Meeting Room Setup, AV Equipment Request, Tax Exempt Form (if you did not return this with your contract and if applicable), and Refreshment and Catering Requests.

5. Arrival and Departure

a. Check in to Lodging

Group leaders should check in for the group. Accommodations are guaranteed by 6 PM, but may be ready earlier. Group members may enjoy the property and facilities while accommodations are being prepared.

b. Check out from Lodging by 10 AM

The group leader will receive a preliminary invoice prior to arrival. We request that you finalize your payments one month prior to your arrival. If the group is not checked out of their accommodations by 10 AM, a half day fee may be applied.



Billing Information

RETURN FORM NO LATER THAN 30 DAYS PRIOR TO ARRIVAL.

SUBMITTING FORMS

Please fill out this form and return to the Conference Office 30 DAYS prior to your arrival. Please make a copy and send via:

U.S. Postal Service

Snow Mountain Ranch–YMCA of the Rockies Group Name Contract | Booking No. Attn: Conference Office PO BOX 169 Winter Park, CO 80482

CONTACT INFORMATION

Telephone 970-887-2152 x4127 Fax: 970-887-8964 Please include a cover sheet. E-mail smrconference@ymcarockies.org During your discussion with Group Sales, an agreement is made to the type of contract you will create for your group or reunion. If you choose the Online Reservation option, each of your attendees will make their own reservation online under your agreed upon contract terms and each are responsible for their own payments. If you decide not to choose this option, then you, as group leader, are responsible for collecting all payments from your attendees and will pay the total balance due upon departure. Any changes to the billing plan created for your group must be received by the Conference Office at least **60 DAYS** prior to arrival.

NO CHANGES TO THE BILLING WILL BE MADE AFTER THAT DATE. ALL RETREAT CABINS WILL BE BILLED AS A UNIT PRICE AND THE TOTAL CHARGE WILL BE THE RESPONSIBILITY OF THE GROUP LEADER. UNIT PRICE WILL NOT BE SPLIT BETWEEN INDIVIDUAL GUESTS.

MANDATORY AFFIDAVIT OF TAX STATUS

ANY GROUP that makes purchases from the YMCA of the Rockies must complete this affidavit and declare their tax status. An original of this affidavit must be completed, signed and submitted prior to check in for each visit.

- □ We **DO NOT** qualify as non-taxable under Colorado law or we do not have appropriate documentation to that end. We agree to pay all applicable taxes associated with the charges incurred for goods and services provided by the YMCA of the Rockies (complete items 3 through 9 below).
- □ We **DO** qualify as non-taxable or tax exempt under Colorado law as outlined below. I understand and declare, under penalty of perjury, that the following statements are true:
 - The name of our tax exempt organization is included (in-part or full) in the name on this reservation.
 - Any payments for non-taxable goods and services will be made with a check, drawn on the tax exempt organization's bank account, or with a credit card in the name of the tax exempt organization.
 - No payments for tax-exempt goods and services will be accepted by personal check or personal credit card.
 - The tax exempt organization listed has not and will not receive any reimbursement through direct payment, collection or donation from any individuals or other organization for the use or consumption of said goods and services (complete items 1 through 9 below).

 1. NAME OF TAX-EXEMPT ORGANIZATION

 2. SALES TAX-EXEMPTION NO.

 3. GROUP NAME (AS IT APPEARS ON YOUR YMCA OF THE ROCKIES CONTRACT)

 4. CONTRACT NO/BOOKING NO.

 5. DATES OF RESERVATION

 6. TODAY'S DATE

 7. NAME (PRINT)

 8. TITLE

 9. SIGNATURE

 No changes to tax status will be made once your reservation is checked-in.

The YMCA of the Rockies WILL NOT make any adjustments to taxes assessed.



Use this form to list guests staying in lodge rooms for your group. Lodge rooms are assigned when they are ready for check in. Please indicate individuals arriving and/or departing on different dates. Keys will not be given without a completed roster.

Booking No.:	Group Leader:
Group Name:	Who else can check in for your group?
Arrival Date:	Group Leader Arrival Time:
Departure Date:	Group Arrival Time:

OTHER REQUESTS:

Name: Name: Name: Name: Name: Name:

ROOM NO. ASSIGNED*:

TOTAL # 13+ YEARS:

OTHER REQUESTS:

PORTABLE CRIB (HOW MANY): HANDICAP ACCESSIBLE: Y N

Please list the first and last name of each group member staying in a lodge room to ensure we are able to contact group members regarding phone calls and emergencies. List all children lodging with their parents.

ROOM NO. ASSIGNED*:	# OF KEYS REQUESTED:
Name:	
TOTAL # 13+ YEARS: 6-12 YI PORTABLE CRIB (HOW MANY): HANDICAP ACCESSIBLE: Y N OTHER REQUESTS:	EARS: 0–5 YEARS:

ROOM NO. ASSIGNED*:	# OF KEYS REQUESTED:
Name:	
TOTAL # 13+ YEARS: 6-1	2 YEARS: 0–5 YEARS:
PORTABLE CRIB (HOW MANY):	
HANDICAP ACCESSIBLE:	Ν

ROOM NO. ASSIGNED*:	# OF KEYS REQUESTED:
Name:	
TOTAL # 13+ YEARS: 6-	-12 YEARS: 0–5 YEARS:
PORTABLE CRIB (HOW MANY):	
HANDICAP ACCESSIBLE:] N
OTHER REQUESTS:	

SUBMITTING FORMS

Please make additional copies of this form as needed. Complete and return form(s) to the Conference Office **FOUR WEEKS** prior to your arrival.

U.S. Postal Service

Snow Mountain Ranch–YMCA of the Rockies Group Name | Arrival Date Booking No. ATTN: Conference Office PO BOX 169, Winter Park, CO 80482 **CONTACT INFORMATION**

Telephone 970-887-2152 x4127

6-12 YEARS:

Fax: 970-887-8964 Please include a cover sheet.

E-mail form to:

Your assigned Conference Coordinator, or smrconference@ymcarockies.org.

OF KEYS REQUESTED:

0-5 YEARS:

* If you do not know the room number yet, leave this blank to be filled in when room numbers are assigned. We do not guarantee assignment of specific rooms, cabins or meeting spaces.



Keys will not be given without a completed roster. Use this form to list guests staying in a cabin for your group. Cabin names are assigned when they are ready for check in. Please indicate individuals arriving and/or departing on different dates. Cabin rosters do not need to show individual bedroom assignments.

Booking No.:	Group Leader:
Group Name:	Who else can check in for your group?
Arrival Date:	Group Leader Arrival Time:
Departure Date:	Group Arrival Time:

Please list the first and last name of each group member staying in your cabin to ensure we are able to contact group members regarding phone calls and emergencies. List all children lodging with their parents.

CABIN NAME:*		# OF KEYS REQUESTED:	
Name:	Name:	Name:	Name:
Name:	Name:	Name:	Name:
Name:	Name:	Name:	Name:
Name:	Name:	Name:	Name:
Name:	Name:	Name:	Name:
Name:	Name:	Name:	Name:
Name:	Name:	Name:	Name:
Name:	Name:	Name:	Name:
Name:	Name:	Name:	Name:
Name:	Name:	Name:	Name:
Name:	Name:	Name:	Name:

TOTAL # OF GUESTS: 13+ YEARS: ____ 6-12 YEARS: ____ 0-5 YEARS: ____

PORTABLE CRIB (HOW MANY):

HANDICAP ACCESSIBLE: Y

OTHER REQUESTS:

* Please leave this blank, it will be filled in when your lodging is assigned. We do not give out cabin names before they are ready for check-in. We do not guarantee specific rooms, cabins or meeting room assignments.

SUBMITTING FORMS

Please make additional copies of this form as needed. Complete and return form(s) to the Conference Office **FOUR WEEKS** prior to your arrival.

U.S. Postal Service

Snow Mountain Ranch–YMCA of the Rockies Group Name | Arrival Date Booking No. ATTN: Conference Office PO BOX 169, Winter Park, CO 80482 CONTACT INFORMATION Telephone

970-887-2152 x4127

Fax: 970-887-8964 Please include a cover sheet.

E-mail form to: Your assigned Conference Coordinator, or smrconference@ymcarockies.org.



Meeting Room Setup

Request Form

RETURN FORM NO LATER THAN 30 DAYS PRIOR TO ARRIVAL.

Please make copies of this form for each meeting room needed. Chairs and tables are provided at no additional charge. Audio visual equipment should be requested on page 8. Initial meeting room setup is included at no charge. Any additional setup changes will incur a setup fee starting at \$75. If your group is staying in cabins, a meeting room <u>IS NOT</u> included in your lodging fee.

Meeting rooms are assigned on a firstcome, first-served basis, according to group size, needs, room availability and date request is received. Specific meeting rooms not guaranteed unless contracted.

Additional meeting room space may be reserved at a daily rate determined by the size of the room requested. Ask your Conference Coordinator for more details.

Use of lobbies for registration is allowed on a limited basis. Please discuss with your Conference Coordinator if you plan to conduct registration outside of your assigned meeting room.

Wi-Fi is available in most areas. Please check with the Conference Office for further information.



Group Name: _____

Group Size: ______ Booking No.: _____

E-mail: _____

Start Date | Time: ______ End Date | Time: ______

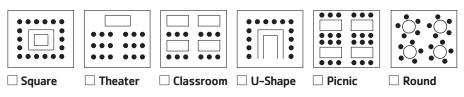
Please let us know your intentions for the meeting room: Ex: formal meeting, games, crafts, movie night, etc.

Do you have a band? Tes No

If yes, what time will they be playing?_____

Quiet hours are 10 PM to 7 AM. Bands must be finished by 10 PM.

Wheelchair Accessible?
Yes No



□ **Custom** If you only want chairs in the room (e.g. 15 chairs set in a circle), or a different custom set up, please indicate your preference below or submit a diagram.

Diagram:

Would you like extra tables at the front of the room for a presenter?

Would you like extra tables for refreshments?

□ Yes □ No If Yes, how many? _____

Tables and Chairs to Other Locations

Extra tables and chairs can be reserved and delivered to other locations (e.g., fire rings, cabins, outdoor shelters). An additional fee of \$1/chair and \$5/table will be assessed on days of delivery and takedown.

Please list other additional setup requests for tables and/or chairs below. Be sure to include locations, dates and times for delivery and pickup.

Self-led Campfire Ring Reservation

Gather around the campfire with your group for your own planned activities. Cost for an evening time slot is \$30 and includes: one bundle of firewood and matches.

Date:	Time:

Date: _____ Time: _____

*Not available during winter months.



Request Form

- Daily rate is for up to 24 hours. Partial or half days are charged at the full daily rate.
- Technical support for rental items is included in rental rates. We are not able to provide technical support for equipment not owned by YMCA of the Rockies.
- Electrical equipment includes all necessary cables. We DO NOT supply computers or thumb drives.
- Wi-Fi access is available through our general guest login.
- Special requests for phones, phone lines, internet hard lines, or electrical service must be made to the Conference Office in advance; additional fees may apply.

Equipment | AV Rental (Limited availability. Return form no later than 30 days prior to arrival.)

TYPE OF EQUIPMENT	PRICE PER DAY	HOW MANY?	START DATE	START TIME	END DATE	END TIME
Battery-Powered PA	\$50					
Dance Floor Charged on day of setup and takedown. Other sizes available upon request.	□ 12′x 12′ \$200 □ 21′x 21′ \$350					
Easel Only Easel with paper and 3 markers Easel with whiteboard and 3 markers	□\$10 □\$25 □\$25					
Extension Cord	\$3/day; \$15/stay					
Projection setup: depending on meeting room assigned, this will be either a projector and screen or a large HDMI-ready wall mounted monitor.	\$100					
Mini-Fridge for Meeting Room	\$25					
Microphone (Mic) with Stand	☐ Wireless \$60☐ Wired \$30☐ Lavaliere \$60					
Music Stand	\$10					
PA System/Mic/Mic Stand/Aux Cords (assessed by group size)	\$100 (up to 100 ppl) \$200 (100+ ppl)					
Band PA System/4 Mics/Mic Stands/Aux Cords 16 Channel Mixer (Groups up to 200. Larger systems, including a 32-Channel Mixer, are available for larger bands.)	\$450					
Podium	\$30					
Podium with microphone	\$40					
Projection Screen (size dependent on room)	\$35					
Wireless Tabletop Microphone set (8) w/speakers	\$100					
Stage: 8' x 4' (per piece) Charged on day of setup and takedown.	\$35					

BBQ Propane Grill Rental

Please check with your Conference Coordinator to see if your accommodation already has a grill. Grills can be delivered to your cabin or fire ring upon request. Propane included.

☐ Small Grill \$30/day 5-10 people	🗌 Medium Grill \$75/day 10–100 people	🗆 Large Grill \$ 150 /day 100 – 300 people
Delivery Date:	_ Delivery Date:	Delivery Date:
Delivery Time:	Delivery Time:	Delivery Time:
Location:	_ Location:	Location:
Pick-up Date:	_ Pick-up Date:	Pick-up Date:
Pick-up Time:	_ Pick-up Time:	Pick-up Time:



RETURN FORM NO LATER THAN 30 DAYS PRIOR TO ARRIVAL.

SUBMITTING FORMS E-mail

Please e-mail form to your assigned Conference Coordinator, or to smrconference@ymcarockies.org.

Fax 970-887-8964 Please include a cover sheet.

U.S. Postal Service Snow Mountain Ranch-YMCA of the Rockies Group Name | Arrival Date Booking No. ATTN: Conference Office PO BOX 169, Winter Park, CO 80482

CONTACT INFORMATION

Telephone 970-887-2152 x4127

E-mail smrconference@ymcarockies.org

PLEASE READ BEFORE SIGNING

Snow Mountain Ranch is committed to providing meeting room accommodations that are maintained, clean and ready for your use according to your specific requests. Upon arrival to your meeting space, please let us know if you have any needs or concerns, or to report anything that is in need of repair and we will be ready to assist you.

Upon your group's departure, all Snow Mountain Ranch facilities including lodge and meeting rooms, and lobbies, should be left in the same physical condition as when you arrived. If any damages are found, your group/leadership will be responsible for any cost associated in the repair or replacement of the damaged property.

I, THE UNDERSIGNED, HAVE READ, UNDERSTAND AND ACCEPT THE TERMS OF THIS CONDITIONS OF FACILITIES AGREEMENT.

PLEASE PRINT:

Group Name:	
Contract/Booking No.:	
First Name: Last Name:	
Signature of Group Leader:	
Title:	Date:

Date:



If not specified in your contract, please ask your Conference Coordinator for your current meal plan.







All-You-Can-Eat Meals

All meals are served buffet-style at the Schlessman Commons Dining Hall. Individuals in each group receive designated wristbands that must be presented at each meal. A fee will be charged to replace lost wristbands.

We do our best to accommodate dietary restrictions. If you have concerns, please contact the Schlessman Commons Dining Hall, 970-887-2152 x1701.

Boxed Meals

Boxed meals (see page 12) must be ordered at least one month in advance of the date needed. All boxed breakfast and lunch orders are available for pick-up at the Buckboard Grill, the Schlessman Commons Dining Hall, or can be delivered to your meeting room. For more information please contact your Conference Coordinator.

Catering

Groups | Weddings | Special Events (ask for availability)

For more information about catering for your group, contact your Conference Coordinator. If you are interested in catering for a wedding or special event, please contact our Weddings and Special Events Coordinator at 970-887-2152 x4128.

Buckboard Grill & Pizza

Administration Building. Hours vary and may be closed at times. Please check for availability.

Offering eat-in or take-out pizza orders, burgers, snacks, appetizers, soup and salad bar, sandwiches, "Signature" items, ice cream and assorted beverages. Menu items vary based on availability.



Schlessman Commons Dining Hall Hours

SPRING | SUMMER | FALL

Breakfast	7 AM – 9 AM
Lunch	11:30 AM – 1 PM
Dinner	5 PM – 7:30 PM
SKI SEASON	
Breakfast	6:30 AM – 9 AM
Lunch	11:30 AM – 1 PM



Refreshments | Food | Grills

Request Form

RETURN FORM NO LATER THAN 4 WEEKS PRIOR TO ARRIVAL.	Pre-ordered refreshments can be delivere 7 AM and 8:30 PM. (Please make additional copies for multiple orders.)	d to your meeting	room between
	GROUP NAME:		
SUBMITTING FORMS	DELIVERY LOCATION:		
E-mail	CONTRACT/BOOKING NO.:		
Please e-mail form to your assigned Conference Coordinator, or to	E-MAIL:		
smrconference@ymcarockies.org.			
Fax			
970-887-8964			
Please include a cover sheet.	Refreshments and Snacks		
U.S. Postal Service	NOTE: One (1) Gallon serves 16 people		
Snow Mountain Ranch–YMCA of the Rockies Group Name Arrival Date		Brownies (dozen)	(\$12 per dozen)
Booking No.		Muffins (dozen)	(\$12 per dozen)
ATTN: Conference Office		Cookies (dozen)	(\$12 per dozen)
PO BOX 169, Winter Park, CO 80482		Doughnuts (dozen)	(\$12 per dozen)
CONTACT INFORMATION	Hot tea (\$20 per gallon, includes assorted tea	bags with hot water)	
Telephone	lced tea (\$20 per gallon)		
970-887-2152 x4127	Lemonade (\$20 per gallon)		
E-mail	Sodas (assorted, \$2.25 per 12 oz. bottle/can)		
smrconference@ymcarockies.org	Hot water (\$7 per gallon)		
Questions?		Bottled water (\$2.2	5 per 12 oz. bottle)
970-887-2152 x4127	lce (\$7 per 8lb. bag)		
	Platters (\$7 per person/25 person minimum)		
	Vegetable platter	No. of	people:
	Seasonal fruit platter	No. of	people:
	Cheese + Crackers platter	No. of	people:
YMCA of the Rockies makes every attempt to identify ingredients that may cause allergic reactions for	Food Breaks (25 person minimum)		
those with food allergies. Every effort is made to instruct our food production staff on the severity of food allergies. There is also a possibility that	1. Fiesta Break (\$8 per person) Crispy chips and salsa	No. of	people:
manufacturers of the commercial foods we use could change the formulation at any time without notice. Guests concerned with food allergies need to be aware of this risk. We will do our best to accommodate your needs. Snow Mountain Ranch will	2. Deluxe Continental Breakfast (\$20 per person Bagels, cream cheese, pastries, fresh seasonal f yogurt, granola, cold cereal, coffee, juice and mi	ruit,	oeople:
not assume any liability for adverse food reactions	3. Deli Lunch (\$20 per person)	No. of	people:
to foods consumed, or items one may come in contact with while eating at any of our food service establishments. Please keep in mind that our menu is	Fresh sliced meats, cheeses, assorted breads, condiments, potato chips, one cold salad, assorted sodas, bottled water		
subject to change without notice.	4. Health + Fitness (\$20 per person)	No. of	people:
For additional information please contact Food Service at 970-887-2152 x1701.	Fresh fruit tray and vegetable tray with dip, whole grain muffins, hummus, pita, assorted fruit	juices	
FOR INTERNAL USE ONLY	5. Snack Attack (\$8 per person)		people:
	Includes chips, pretzels, granola bars, assorted so		
To Grill/Conference Service File:	6. Ice Cream Social (\$10 per person)		people:
Initials: Date:	Includes whipped cream, nuts and cherries. Select of ice cream (additional flavor add \$2 per person):		
Total charges posted: \$	vanilla chocolate strawberry Select one flavor of syrup (additional syrup add \$ 1)	nor norcon)	
	Select one flavor of syrup (additional syrup add \$		



Boxed Breakfast | Boxed Lunch Order Form

Request must be received at least one month before your scheduled pickup.

Group Name:	
Arrival Date:	

Departure Date: _

Boxed Breakfast Options

- 1. Regular Boxed Breakfast: \$15.50 per breakfast Includes cereal, milk, muffin, fruit, granola bar, and cheese sticks.
- Gluten-Free Boxed Breakfast: \$17.50 per breakfast
 Contents vary depending on availability, but will be comparable to option 1.

Order 1:	
Date: Pick-up Time:	
Total number of each option:	
1 2	Total Options 1 & 2
Order 2:	
Date: Pick-up Time:	
Total number of each option:	
1 2	Total Options 1 & 2
Order 3:	
Date: Pick-up Time:	
Total number of each option:	
1 7	Total Ontions 1 & 2

OFFICE USE		
Booking No.:	Initials:	Date:
Charges:	Sent to Grill	Notified Commons

Boxed Lunch Options

Unless restricted by allergens, each lunch option includes: sandwich with meat and cheese, condiments, fresh fruit, carrots, applesauce, cheese snack, granola bar, sweet treat, and bottled water.

1. Turkey Sandwich	\$18
2. Ham Sandwich	\$18
3. Vegetarian Vegan (Peanut Butter & Jelly)	\$18*
4. Gluten Free (contents vary)	\$20

5. Vegetarian* | Vegan* | Gluten Free (contents vary) \$20

* All vegetarian options are suitable for vegans

Total Boxed Lunches Needed

	Pick-up Time:	
Total number of each option	ז:	
1 2 3 4 _	5	Total
Order 2: Date:	Pick-up Time:	
Total number of each option	ז:	
1 2 3 4 _	5	Total
Order 3: Date:	Pick-up Time:	
Total number of each option	ז:	
1 2 3 4	5	Total

Boxed Meal Pickup

Boxed meals can be picked up at either the Commons Dining Hall or the Buckboard Grill. Please ask your Conference Coordinator for the pick-up location.

Boxed Meal Delivery

To arrange delivery, please specify date, time, and location below. Deliveries are between 7 AM - 8:30 PM.



Our Activity Passes

Stay Pass

One Stay Pass per guest is included in the price of your lodging accommodations.

Your Passes will be given to your group when checking in at the Administration Building. Your Pass should be worn during your stay to allow us to recognize you as a guest, and provide you with access to activities.

Day Pass

If members of your group are not staying at Snow Mountain Ranch, they will need to purchase a Day Pass at the Program Building.

\$29 per adult (13+) \$14 per child (6-12) Children 5 and under FREE

Ages 5 and under, and YMCA of the Rockies members (with proof of Y membership) receive a free Day Pass. Day Passes can be purchased for multiple days.

Michael Brian Creative Photography

Get the group together and arrange for a professional photo shoot. Beautiful locations are available throughout Snow Mountain Ranch. Advance reservation required.

Phone: 970-308-9385 E-mail: michaelbriancreative@gmail.com

Rocky Mountain Stables

Experience breathtaking views of the Rockies on a wrangler-led trail ride. Sleigh rides available in winter and hay rides in summer.

Phone: 817-839-8830 Online: rockymountainstables.com



Free Activities

The following activities, depending on the season, are included in your stay. Children under 13 must always be accompanied by an adult. Some activities may require a refundable deposit for equipment rental.

Year-round Indoor

Basketball, billiards, foosball, pickleball, roller rink, table tennis, volleyball, and indoor pool. Lifeguards are on duty during all scheduled pool times. Cameras, camera phones and video equipment are not allowed in the pool area or locker rooms. Pool is closed during lightning alerts.

- 25-yard heated pool and adult lap time
- Aquatic climbing wall and slide
- Sauna and showers
- Pool capacity: 80 (Maximum number may fluctuate depending on guard ratios)
- Pool may be booked for private sessions on the group activity request form

Spring, Summer and Fall

Trike park, 18-hole mini golf and 9-hole toddler mini golf course, playgrounds, sand volleyball, tennis, tetherball, 18-hole disc golf, historic sites (seasonal activities are weather dependent).

Winter

Ice skating, snow tubing, dog sledding, Nordic ski trails, and snowshoe trails. Availability is weather dependent. Call the Program Department for confirmation that snow and ice-based activities are running.

Summer Tubing Hill

Our tubing hill is open from June through September (weather permitting). Groups up to 50 people can reserve 45 minute time slots (may not be a private session). For reservations call 970-887-2152 x4135 or complete and return the form on page 15.

Family-Friendly Activities

When you check in, pick up or download a copy of our Activity Guide. You'll find information on scheduled activities, musical performances, wildlife education, guided hikes and other family fun!

Historical Sites



The Rowley Homestead lets you experience the way life was as a Rocky Mountain rancher in the late 1800s and early 1900s.

Library

Stop by for a wonderful selection of books, games and free Wi-Fi. We also have computers available for use.

Trail Running/Hiking/Walking

Snow Mountain Ranch offers miles of beautiful trails for running, hiking, and walking.

Chapel Services

On weekends and religious holidays, an ecumenical worship celebration is offered for all guests and ages. Service includes music, a devotional message, praise and worship, and a children's message. See the Activity Guide for more information, or call 970-887-2152 x4003.

Fee-based Activities

The following activities require pre-registration and a fee.

Archery (year round)

Learn the basics of archery. We will cover safety rules and beginner aspects of shooting, then provide instruction on proper technique. Outdoor range available during the summer months, and indoor range available for winter usage.

Climbing Walls (year round)

Our indoor and outdoor walls make this activity available year round. Challenge yourself on a variety of routes from easy to intermediate. Our staff will be there to help challenge you and provide all needed safety equipment.

Fee-based Summer Activities

Mountain Bike + Electric Bike Rentals (Summer & Fall)

Explore our miles of scenic trails spring, summer and fall. Our staff can help you pick the best trails for your skill level and available time. Hourly, half or full day rates and trailer rentals available.

White Water Rafting

Off-site. Advance reservation required.

Take a wet and wild ride! Reserve a full or half-day adventure.

- Mad Adventures: 970-726-5290 madadventures.com
- Grand Adventures: 970-726-9247 grandadventures.com

Zip Lines

Available Memorial Day to early October

Soar through the sky on one of our zip lines! Our well trained staff will help guide you through this amazing experience. Must be 8 years of age or older (no exceptions), and under 250 pounds. Each participant will receive one turn on the zip line per session.



Fee-based Winter Activities

Availability of our winter-based activities is weather dependent. Our Nordic Center typically closes around the 1st week in April and opens around Thanksgiving. However this timing varies from year to year. Please keep this in mind when planning your adventures in April, May, November and December.

Nordic Center

Our Nordic Center offers over 120 kilometers of cross-country and snowshoe trails, which can accommodate the first-time cross-country skier and snowshoer to the elite racer, as well as skiers with special needs.

Visit the Nordic Center's full-service ski shop for deals on group and private lessons, snowshoes, skate and classic ski rentals, and the latest ski gear and apparel for sale.

Dog Sledding

Limited availability. Advance reservation required. Additional fees apply.

Have you ever dreamed of yelling "Mush!" to your team of huskies while on the trail of the Iditarod? Live out a (scaled-down) version at Snow



Mountain Ranch. We offer short and long rides, and full immersion experiences. Reserve your ride at ymcarockies.org/activities, or call 970-887-2152 x4135.

Snowshoe Guided Hikes

Explore our winter wonderland! To schedule a hike for your group please call the Program Department at 970-887-2152 x4135.

SNOW MOUNTAIN SPORTS

On-site at Snow Mountain Ranch!

Get the best prices on downhill ski and snowboard rentals in the Valley!

800-544-1523 winterparkskirental.com/smr





RESERVATIONS MUST BE MADE AT LEAST 60 DAYS IN ADVANCE, AND CAN BE SUBMITTED UP TO ONE YEAR IN ADVANCE. REQUESTS WILL BE PROCESSED IN THE ORDER IN WHICH THEY ARE RECEIVED.

CANCELLATION POLICY

Activities must be canceled two weeks prior to the reserved date or you will be charged full price.

SUBMITTING FORMS

Please make a copy and send via:

U.S. Postal Service

Snow Mountain Ranch–YMCA of the Rockies Group Name | Arrival Date Booking No. ATTN: Program Department PO BOX 169, Winter Park, CO 80482

FedEx | UPS

Snow Mountain Ranch–YMCA of the Rockies Group Name | Arrival Date Booking No. ATTN: Program Department 1101 County Road 53, Granby, CO 80446

CONTACT INFORMATION Telephone

970-887-2152 x4135

E-mail

Mary Ann Degginger, Program Director mdegginger@ymcarockies.org 970-887-2152 x4130

Rae Fehl, Programs Administrator rfehl@ymcarockies.org 970-887-2152 x4138

FOR INTERNAL USE ONLY

Group Booking No.:
Date Received by Conference:
Date Received by Program:
Date sent to Program:
Initials:



A Snow Mountain Ranch representative will contact you to confirm program dates and times based on availability. Please fill out this form, make a copy and return it to the Conference Office. Bookings are on a first-come, first-served basis.

Group Name:	
Reservation No.:	
Arrival Date: D	eparture Date:
Contact Name:	
Phone (Day): F	Phone (Evening):
E-mail:	Fax:
Contact Address:	
City/State/Zip:	
Softball Field Reserve our field for a game of softball, kickball, c	lodgeball and family games.
Date Requested: Time Reques	ted:
Summer Tubing Hill Reserve your thrill ride down Colorado's first sum Memorial Day Weekend through October 1st (wea Limit: Only one advance reservation per group. Lin NOTE: May not be a private session.	ther permitting).
Date Requested:	No. of people:
Time Requested (please check one): \Box 10 AM	□ 2 PM □ 4 PM



ACTIVITY (FEE-BASED)	FEE (PER SESSION)	DATE	SESSION START TIME (AM)	SESSION START TIME (PM)	NO. OF PEOPLE
ARCHERY Age: 5+ Limit:12 persons per session	\$80		□ 9 AM □ 10 AM □ 11 AM	□ 1 PM □ 4 PM □ 7 PM □ 2 PM □ 5 PM □ 8 PM □ 3 PM □ 6 PM	
CLIMBING WALL Min. Weight: 40 lbs Limit: 12 per session	\$80		□ 9 AM □ 10 AM □ 11 AM	□ 1 PM □ 4 PM □ 7 PM □ 2 PM □ 5 PM □ 8 PM □ 3 PM □ 6 PM	
GUIDED HIKES** Age: All (16 and under require adult supervision) Limit: 15 persons per guide	\$50 per guide				
Waterfall Hike: 3 miles (easy)	\$50		□ 9 AM-12 PM	□ 1–4 PM	
Night Hike: 1 mile (easy)	\$50			Dusk (by season)	
9-Mile Mountain Hike: 3 miles (moderate)	\$50		🗆 9 AM–12 PM	□ 1–4 PM	
HIGH CHALLENGE COURSE Late May–Early October Age: 10+/ Max. Weight: 250 lbs Does not include zip line. Limited availability.	\$150 (up to10 pp) \$300 (11–20 pp) \$450 (21–30 pp) \$600 (31–40 pp)		□ 9 AM-12 PM	□ 1–4 PM □ 5–8 PM	
LOW CHALLENGE COURSE/ TEAMBUILDING ^{***} Minimum: 10 persons (pp)	\$100 (10 pp) \$200 (11–20 pp) \$300 (21–30 pp) \$400 (31–40 pp)		□ 9 AM-12 PM	□ 1–4 PM □ 5–8 PM	
FOREST ZIP LINE Late May–Early October 35 ft. climb, 600 ft. zip Age: 8+/Limit: 12 persons per session Weight Limit: 250 lbs.	\$150		□ 9 AM □ 10 PM □ 11 AM	□ 1 PM □ 4 PM □ 2 PM □ 5 PM □ 3 PM □ 6 PM	
VALLEY ZIP LINE* Late May–Early October 55 ft. climb, 700 ft. zip Age: 10+/Limit: 12 persons per session Weight Limit: 200 lbs.	\$150		□ 9–10:30 AM □ 10:30 AM–12 PM	□ 1–2:30 PM □ 4–5:30 PM □ 2:30–4 PM □ 5:30–7 PM	
INDOOR POOL SESSION" Private Age: All (children require adult supervision) Limit: 80 persons per session. Maximum number may fluctuate based on lifeguard ratios.	\$150/hr		☐ Before 9 AM	□ 1 PM □ 4 PM □ 8 PM	

Please contact the Program Department at 970-887-2152 x4135 for more information.

* Valley Zip Line has limited weekday availability.

** Please call the Program Department at 970-887-2152 x4135 for details. Outdoor activities weather permitting.

*** Outdoor course available late May through early October. Indoor teambuilding options are available when the outdoor course is not.



Assumption of Risk | Waiver of Liability

Adults 18 Years and Older

PLEASE MAKE A COPY OF THIS FORM, AND HAVE EACH PERSON ENROLLED IN THE FOLLOWING ACTIVITIES READ AND SIGN THIS WAIVER.

Please bring your group's signed waivers to the Programs Office when you check in, or to your first scheduled activity.

The following activities require a signed waiver:

- Climbing Wall
- Dog Sledding
- High Ropes Challenge Course
- Sledding, tubing, ice skating
- Zip Line/Low Ropes Course

If you have questions, please contact: Mary Ann Degginger, Program Director, mdegginger@ymcarockies.org

CONTACT INFORMATION Telephone

970-887-2152 x4135

E-mail

Mary Ann Degginger, Program Director mdegginger@ymcarockies.org

Rae Fehl, Programs Administrator rfehl@ymcarockies.org 970-887-2152 x4138

PLEASE READ BEFORE SIGNING

There are risks involved in this activity and/or these activities. You need not participate. It is your choice whether you participate in this activity or these activities and to what level. Our philosophy is "Challenge By Choice," which means you select the degree of challenge (if any) to which you will be exposed. However, in order for you to participate at any level in this activity or these activities you must sign this document, and your signature forever waives your right to sue the YMCA of the Rockies (and its directors, staff, employees and other contracted parties) for any injury (or death) you may suffer arising out of your participation in this activity or these activities.

ACKNOWLEDGEMENT OF RISK

I acknowledge that there are risks and hazards in any of the activities in which I have chosen to participate. These risks include, but are not limited to: physical injury, trauma, emotional injury, death, and property damage. These hazards include but are not limited to: Falling from a height of up to 50 feet (climbing wall and high challenge course only); equipment failure; interference from other activities in the vicinity; high altitude (above 8,000 feet); and rigorous physical activity and exhaustion. Risks for tubing include but are not limited to: falling out of the tube; traveling at various rates of speed; collisions with other tubes, tubers, or spectators; collisions with man-made objects such as fencing, collisions with natural objects, collisions with associated equipment, variations in terrain and steepness of terrain, varying surface conditions, slippery walking surfaces, and the use of the tubing lifts.

The activity or activities in which I have chosen to participate may include intense physical challenges which aggravated by high altitude conditions, may place unusual demands on my bodily systems. I acknowledge that this is not an exhaustive list of the risks or hazards I may encounter, and that I may encounter unforeseen situations.

PROTECTIVE HEADGEAR

I acknowledge that protective headgear (helmets) are available and it is my choice to wear that headgear while tubing. _____ (INITIALS REQUIRED)

CERTIFICATION OF FITNESS

I certify that I am completely healthy (both physically and emotionally) and capable of participating in this activity or these activities. However, I understand that it is solely my responsibility to determine whether there is any medical reason, including personal or family history of cardiac disease or any other medical condition, which would prohibit me from participating.

WAIVER OF LIABILITY

In order to participate in the activity or activities listed above, I forever waive my right to sue the YMCA of the Rockies (including its directors, staff, employees and other contracted parties) for any injury (including death) I may suffer arising out of my participation in this activity or these activities. I understand that by signing this document all liability of the YMCA (including its directors, staff, employees, and other contracted parties) to myself for any injuries (including death) I may suffer arising out of my participation in the activity or activities listed above will be forever extinguished.

I, THE UNDERSIGNED, HAVE READ, UNDERSTAND AND ACCEPT THE TERMS OF THIS ACKNOWLEDGEMENT OF RISK/WAIVER OF LIABILITY FORM. I FURTHER ACKNOWLEDGE THAT NO ORAL REPRESENTATIONS CONCERNING THIS DOCUMENT HAVE BEEN MADE TO ME AS AN INDUCEMENT TO SIGNING THIS DOCUMENT.

Group Name:				
Name of Participant (please print):		Age:		
Address:				
City:	State:	_ Zip:		
Home Phone:	Work Phone:			
IN THE CASE OF EMERGENCY PLEASE CONTA	NCT:			
Name:	Phone:			
Signature of Participant:	Date:			
QUESTIONS? Please contact the Program Director at 970-887-2152 x4130.				



Assumption of Risk | Waiver of Liability

Adult on Behalf of a Minor

PLEASE MAKE A COPY OF THIS FORM, AND HAVE EACH PERSON ENROLLED IN THE FOLLOWING ACTIVITIES READ AND SIGN THIS WAIVER.

Please bring your group's signed waivers to the Programs Office when you check in, or to your first scheduled activity.

The following activities require a signed waiver:

- Climbing Wall
- Dog Sledding
- High Ropes Challenge Course
- Sledding, tubing, ice skating
- Zip Line/Low Ropes Course

If you have questions, please contact: Mary Ann Degginger, Program Director, mdegginger@ymcarockies.org

CONTACT INFORMATION Telephone

970-887-2152 x4135

E-mail

Mary Ann Degginger, Program Director mdegginger(@ymcarockies.org

Rae Fehl, Programs Administrator rfehl@ymcarockies.org 970-887-2152 x4138

PLEASE READ BEFORE SIGNING

There are risks involved in this activity and/or these activities. Your child need not participate. It is your child's choice whether your child participates in these activities and to what level. Our philosophy is "Challenge By Choice," which means your child selects the degree of challenge (if any) to which your child will be exposed. However, in order for your child to participate at any level in these activities you must sign this document, and your signature forever waives your right (and your child's right) to sue the YMCA of the Rockies (and its directors, staff, employees and other contracted parties) for any injury your child may suffer arising out of their participation in this activity or these activities.

ACKNOWLEDGEMENT OF RISK

I acknowledge that there are risks and hazards in any of the activities in which my minor child has chosen to participate. These risks include, but are not limited to: physical injury, trauma, emotional injury, death, and property damage. These hazards include but are not limited to: Falling from a height of up to 50 feet (climbing wall and high challenge course only); equipment failure; interference from other activities in the vicinity; high altitude (above 8,000 feet); and rigorous physical activity and exhaustion. Risks for Tubing include but are not limited to: falling out of the tube; traveling at various rates of speed; collisions with other tubes, tubers, or spectators; collisions with man-made objects such as fencing, collisions with natural objects, collisions with associated equipment, variations in terrain and steepness of terrain, varying surface conditions, slippery walking surfaces, and the use of the tubing lifts.

The activity or activities in which my minor child has chosen to participate may include physical challenges, which, if aggravated by high altitude conditions, may place unusual demands on my minor child's bodily systems. I acknowledge that this is not an exhaustive list of the risks or hazards my minor child may encounter, and that my minor child may encounter unforeseen situations.

PROTECTIVE HEADGEAR

I acknowledge that protective headgear (helmets) are available and it is my choice that my child wear that headgear while tubing. _____ (INITIALS REQUIRED)

CERTIFICATION OF FITNESS

I certify that my minor child is completely healthy (both physically and emotionally) and capable of participating in the activity or activities. However, I understand that it is solely my responsibility to determine whether there is any medical reason that my minor child should not participate in the selected activity.

WAIVER OF LIABILITY

In order that my minor child may participate in the activity or activities listed above, I forever waive my right (and my child's right) to sue YMCA of the Rockies (including its directors, staff, employees and other contracted parties) for any injury my minor child may suffer arising out of my minor child's participation in these activities. I understand that by signing this document all liability of the YMCA (including its directors, staff, employees, and other contracted parties) to myself and my minor child for any injuries my minor child may suffer arising out of my minor child's participation in the activity or activities listed above will be forever extinguished.

I, THE UNDERSIGNED, HAVE READ, UNDERSTAND AND ACCEPT THE TERMS OF THIS ACKNOWLEDGEMENT OF RISK/WAIVER OF LIABILITY FORM. I FURTHER ACKNOWLEDGE THAT NO ORAL REPRESENTATIONS CONCERNING THIS DOCUMENT HAVE BEEN MADE TO ME AS AN INDUCEMENT TO SIGNING THIS DOCUMENT.

Group Name:				
Name of Participant (please print):		Age:		
Address:				
City:	_ State:	_ Zip:		
Phone (Home):	_ Phone (Work):			
IN THE CASE OF EMERGENCY PLEASE CONTACT:				
Name:	Phone:			
Signature of Parent or Guardian:		Date:		
QUESTIONS? Please contact the Program Director at 970-887-2152 x4130.				



Donate Today—Make a Difference! YMCA of the Rockies | Camp Chief Ouray

We count on you to make our YMCA a unique place of inspiration and healing. Your gift to YMCA of the Rockies extends beyond our properties and into communities across the nation. Your support ensures families can come together and create valuable memories, children can continue to experience the wonder and magic of camp, and groups can connect and remember what is truly important.

Ways to Give

- 1. Please consider adding a tax-deductible contribution to your final bill when you check out.
- 2. Give by completing the form below, and mailing with your payment by check.
- 3. Request that your tax-deductible donation be added to your group's invoice.

Name:		
E-mail:		
Phone:		
Booking No.:		
Address:		
City:	State:	Zip:

YES, I would like to support the future of YMCA of the Rockies. Please accept my tax-deductible contribution for:

□ \$500 □ \$250 □ \$100 □ \$50 □ \$25 □ Other \$ ____

□ Please charge to our group's invoice.

To have your donation added to your bill, please complete this form and e-mail to your Conference Coordinator, or smrconference@ymcarockies.org.

\Box My check is enclosed.

Please make your check payable to: YMCA of the Rockies Mail to: YMCA of the Rockies–Snow Mountain Ranch ATTN: Conference Office PO BOX 169, Winter Park, CO 80482

Find out more about charitable giving.

YMCA of the Rockies has many charitable giving options. To find out more please contact:

Gretchen Bergen, Philanthropy Director Snow Mountain Ranch 970-887-2152 x4268 Gbergen@ymcarockies.org

YMCA of the Rockies is a 501(3)(c) organization.



Camp Chief Ouray Campers



The Roberts Family from Colorado recently enjoyed their time on a **Mission 623 Military Getaway** at YMCA of the Rockies–Estes Park Center.



Adam's Camp—Snow Mountain Ranch





Airport

Denver International (DIA) 303-342-2000 800-247-2336 flydenver.com

Airport Shuttle

Home James 800-359-7503 homejamestransportation.com

Downhill Ski Areas

Ski Granby Ranch 888-850-4615 granbyranch.com

Winter Park Resort 970–726–5514 skiwinterpark.com

Downhill Ski & Snowboard Rentals

Snow Mountain Sports 800-544-1523 winterparkskirental.com/smr/

Golf Courses

Grand Elk Golf Course 970-887-9122 grandelk.com

Grand Lake Golf Course 970-627-8008 grandlakerecreation.com

Granby Ranch Golf Course 888-850-4615 granbyranch.com

Pole Creek Golf Course 970-887-9195 polecreekgolf.com

Grand Mountain Rides Shutttle & Luxury Car Rental 970-447-5030 gmrbooking.com

Group Photos Michael Brian Creative Photography 970-776-3312 michaelbriancreative@gmail.com

Horseback Riding

Rocky Mountain Stables 970-363-9944 rockymountainstables.com

Hot Sulphur Springs

Resort & Spa 800-510-6235 hotsulphursprings.com

Medical

Fraser Medical Clinic 970-726-6778

Lincare Professional Services Wheelchair Rentals 970-887-2120

Middle Park Health–Granby 970-887-5800

Middle Park Health–Winter Park 970-887-5839

Rocky Mountain National Park 970-586-1206 nps.gov/romo

Trail Ridge Road Conditions 970–586–1222 Snowmobiling/ATVs Grand Adventures 970-726-9247 grandadventures.com

On the Trails Rental 970-627-0171 onthetrailrentals.com

Weather & Road Conditions

Colorado Road Conditions 877-315-7623 cotrip.org

Berthoud Pass Road Conditions isberthoudpassopen.com

Trail Ridge Road Conditions 970-586-1222

White Water Rafting

Mad Adventures 970-726-5290 madadventures.com

